

# **Forward Plan**

February - May 2021

Ian Hudspeth Leader of the Council County Hall, Oxford OX1 1ND

Date Issued: 5 January 2021

#### The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.** 

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website. This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2.</sup> Copies can be supplied on request, at a charge to cover copying costs.

#### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3.</sup>

<sup>1</sup> Decision Making including Key Decisions - Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 - Decision Making

<sup>2</sup> Agendas, Minutes & Reports - Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> Get Involved in Meetings – Main Menu > About your Council > Meetings > Get involved in meetings

# **Members of the Cabinet**

Cabinet Member	Main Areas of Responsibility
Leader of the Council Councillor lan Hudspeth	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council Councillor Mrs Judith Heathcoat	Governance and Internal management; HR & industrial relations; policy co-ordination; Fire & Rescue; Trading Standards; Gypsy and Travellers; Emergency Planning; the Prevent agenda
Cabinet Member for Adult Social Care & Public Health Councillor Lawrie Stratford	Adult Social Care; Public Health; Champion for Mental Health
Cabinet Member for Children & Family Services Councillor Steve Harrod	Statutory Lead Member for Children's Services
Cabinet Member for Council Business & Partnerships Councillor Ian Corkin	Partnerships including Cherwell Partnership Agreement; Broadband; ICT; Customer Services; Communications; Business Efficiency; support for SMEs
Cabinet Member for Education & Cultural Services Councillor Lorraine Lindsay-Gale	Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism
Cabinet Member for Environment Councillor Yvonne Constance OBE	Strategic highways & rail; minerals strategy; strategic waste & waste management; environment management; flooding; planning; Climate Change; Connecting Oxfordshire; Zero Emission Zone; Workplace Parking
Cabinet Member for Finance Councillor David Bartholomew	Finance; Property; Investment & Procurement
Cabinet Member for Highways Delivery and Operations Councillor Eddie Reeves	Highways delivery and operations
Cabinet Member for Local Communities Councillor Mark Gray	Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working

# 19 January 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Delegated Powers - January 2021 (Ref: 2020/119)  To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.	Cabinet (19 January 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance
Business Management & Monitoring Report - November 2020 (Ref: 2020/118)  To note and seek agreement of the report.  Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.	Cabinet (19 January 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisationa Development Director of Finance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Funding for Special Schools (Ref: 2020/170)  To seek approval to increase the top up funding per pupil, paid to Oxfordshire Special Schools from the DSG High Needs block.	Cabinet (19 January 2021)	No	None	N/A		Cabinet Member for Education & Cultural Services	Hayley Good, Deputy Director of Children's Services - Education Tel: 07551 680562	Deputy Director of Children's Services - Education
Green Homes Grant, Local Authority Delivery Fund 1b (Ref: 2020/172)  To seek approval to delegate agreement to enter into a contract for any funding allocated under the Green Homes Grant Local Authority Delivery Fund 1b to the Corporate Director Communities.	Cabinet (19 January 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Environment	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Local Transport and Connectivity Plan - Vision and Objectives Document (Ref: 2020/138)  To seek agreement of a Local Transport Connectivity Plan Vision and Objective Document for 6 weeks consultation.	Cabinet (19 January 2021)	No	None	N/A		Cabinet Member for Environment	James Gagg, Infrastructure Strategy Team Leader (Interim) Tel: 07776 997303 Joseph Kay, Strategic Transport Lead Tel: 07827 979234	Director for Planning & Place
Oxfordshire Minerals & Waste Development Scheme (11th Edition) (Ref: 2020/168)  To seek approval of the Oxfordshire Minerals and Waste Development Scheme (Eleventh Revision) 2021, in order to have effect from 19 January 2021 and to delegate final detailed amendment and editing to the Corporate Director of Place and Growth in consultation with the Cabinet Member for Environment.	Cabinet (19 January 2021)	No	None	N/A		Cabinet Member for Environment	Charlotte Simms, Principal Minerals & Waste Policy Officer Tel: 07741 607726	Director for Planning & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Budget & Business Planning Report 2021/22 - January 2021 (Ref: 2020/117)  Cabinet proposes 2021/22 revenue budget, MTFP and capital programme for recommendation to Council in light of comments from the Performance Scrutiny Committee and consultation feedback. Includes the Review of Charges.	Cabinet (19 January 2021)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

# 21 January 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Oxford Road, Littlemore - Proposed Traffic Calming Measures (Ref: 2020/153) To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/12/2020 to 21/01/2021. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Communities
Bodicote: High Street/Wykham Lane Junction - Proposed No Waiting at Any Time Restrictions (Ref: 2020/145)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/12/2020 to 21/01/2021. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Banbury: A361 North of M40 J11 Roundabout - Proposed 40mph Speed Limit and Bus Stop Clearway (Ref: 2020/144)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/12/2020 to 21/01/2021. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889	Corporate Director Communities
Oxford: Various Sites and Abingdon Boxhill Walk - Proposed New and Deleted Disabled Persons Parking Places (DPPP) (Ref: 2020/159)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Adderbury: Milton Road, Berry Hill Road Proposed Traffic Calming and Speed Limit and A4260 Banbury Road / The Rise - Proposed Waiting Restrictions (Ref: 2020/160)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Communities
Islip: B4027 Wheatley Road - Proposed Extension of 30mph Speed Limit (Ref: 2020/163)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Cowley Area - Proposed Experimental Low Traffic Neighbourhood (Ref: 2020/164)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Eric Owens, Assistant Director for Growth & Place Tel: 07799 097637 Naomi Barnes, Project Manager Tel: 07824 528681	Corporate Director Communities
Oxford: Various Sites - On Street Charging Points for Electric Vehicles (Ref: 2020/165)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Elizabeth Bohun, Lead Technologist EV Integration Tel: 07774 335687	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Various Sites, East Oxford - Provision of Secure On-Street Cycle Parking Places (Ref: 2020/166)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Craig Rossington, Senior Transport Planner Tel: 07880 945891	Corporate Director Communities
Oxford: Ashhurst Way - Proposed Zebra Crossing (Ref: 2020/169)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford Area: Proposed ETRO to Exempt Electric Scooters from Prohibition of Motor Vehicle Restrictions as part of E-Scooter Trial (Ref: 2020/171)  To seek approval of the proposals.	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Eric Owens, Assistant Director for Growth & Place Tel: 07799 097637 Rob Freshwater, Senior Transport Planner Tel: 07775 007926	Corporate Director Communities

# 10 February 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Formal Approval of Early Years Funding Formula 2021/22 (Ref: 2020/129)  To seek formal approval of the Early Years Funding Formula for 2021/22.	Cabinet Member for Education & Cultural Services (10 February 2021)	Yes - Affects more than 1 division	None	Schools Forum and Early Years providers		Cabinet Member for Education & Cultural Services	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Director for Children's Services

# 23 February 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Business Management & Monitoring Report - December 2020 (Ref: 2020/126)  To note and seek agreement of the report.  Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.	Cabinet (23 February 2021)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance
Workforce Report and Staffing Data - Quarter 3 - October-December 2020 (Ref: 2020/127)  Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.	Cabinet (23 February 2021)	No	None	N/A		Deputy Leader of the Council	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Director of Human Resources

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Director of Public Health - Annual Report (Ref: 2020/167)  An Annual Report is a statutory duty of the Director of Public Health and it is a duty of the County Council to publish the report.  The Corporate Director of Public Health & Wellbeing for Oxfordshire will present his Annual Report for 2020/21.	Cabinet (23 February 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Adult Social Care & Public Health	Ansaf Azhar, Corporate Director of Public Health & Wellbeing Tel: 07967 228813	Corporate Director of Public Health & Wellbeing
Recommissioning of Adult Homeless Pathway (Ref: 2020/158)  To inform Cabinet that we are going out to the market to recommission services to support people who are homeless or at risk of homelessness including rough sleepers.	Cabinet (23 February 2021)	No	None	N/A		Cabinet Member for Adult Social Care & Public Health	Sarah Roberts, Commissioning Manager Tel: 07720 805979	Assistant Director Housing & Social Care Commissioning

# 25 February 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Islip: B4027 River Bridge and Mill Street - Proposed Signals and One-Way Restrictions (Ref: 2020/162)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 21/01/2021 to 25/02/2021. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Robin Calver, Principal Officer (Structures) Tel: 07741 607453	Corporate Director Communities
Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions (Ref: 2020/137)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/12/2020 to 25/02/2021. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Grove: Denchworth Road - Proposed 30mph Speed Limit, Traffic Calming Measures, Zebra Crossings and Prohibition of Motor Vehicles (Ref: 2020/178)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Communities
Didcot / Milton / Harwell: A4130 - Proposed Extension of 40mph Speed Limit (Ref: 2020/179)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Didcot: Brasenose Road and Slade Road - Proposed Traffic Calming Measures (Ref: 2020/180)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Communities
Kingham: B4450 Station Road - Proposed 40mph Speed Limit (Ref: 2020/181)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: Upper Meadow - Proposed Inclusion in Heading Quarry CPZ (Ref: 2020/182)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Communities
Oxford: Osney Mead and Ferry Hinksey Road - Proposed Shared Use Footway / Cycletrack, Parallel Crossing and Parking Place Amendments (Ref: 2020/183)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Goring Heath: B4526 - Proposed 30mph Speed Limit (Ref: 2020/184)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Communities
Long Wittenham: High Street - Proposed Waiting Restrictions by Traffic Calming Build Out / Cycle Bypass (Ref: 2020/185) To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Wallingford: St Georges Road - Proposed Waiting Restrictions at Access to New Car Park (Ref: 2020/186)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Perry Bland, Road Agreements Engineer - S&W Tel: 07551 680596	Corporate Director Communities
Banbury: Castle Quays Area - Proposed Prohibition of Entry and Turning Restrictions (Ref: 2020/187)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	Corporate Director Communities

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Witney: Active Travel Measures (Ref: 2020/188)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Naomi Barnes, Project Manager Tel: 07824 528681	Corporate Director Communities
Bicester: Active Travel Measures (Ref: 2020/189)  To seek approval of the proposals.	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Naomi Barnes, Project Manager Tel: 07824 528681	Corporate Director Communities

#### 16 March 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Business Management & Monitoring Report - January 2021 (Ref: 2020/140)  To note and seek agreement of the report.  Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.	Cabinet (16 March 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance
Oxfordshire Electric Vehicle Infrastructure Strategy (Ref: 2020/157)  To seek approval of the adoption of the Oxfordshire Electric Vehicle Infrastructure Strategy and its policies.	Cabinet (16 March 2021)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 23/02/2021 to 16/03/2021. Reason: Further work required.	Cabinet Member for Environment	Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984  Llewelyn Morgan, Head of iiHub Tel: 07881 268208	Corporate Director - Place & Growth

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford Zero Emission Zone Pilot Formal Consultation (Ref: 2020/173)  To make decisions on the scheme following consultation on a Zero Emission Zone Pilot in Oxford.	Cabinet (16 March 2021)	Yes - Affects more than 1 division	None	Local Residents and Businesses		Cabinet Member for Environment	Stewart Wilson, Senior Transport Planning Tel: 07801 740354	Corporate Director Communities
Capital Programme Monitoring Report - January 2021 (Ref: 2020/139)  Financial report on capital spending against budget allocations, including any necessary capital programme approvals.	Cabinet (16 March 2021)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

# 25 March 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Radley: Church Road - Proposed Zebra Crossing (Ref: 2020/110)  To seek approval of the proposals.	Cabinet Member for Environment (25 March 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 25/02/2021 to 25/03/2021. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Communities

# 20 April 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Delegated Powers - April 2020 (Ref: 2020/156)  To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.	Cabinet (20 April 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance
Business Management & Monitoring Report - February 2021 (Ref: 2020/155)  To note and seek agreement of the report.  Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.	Cabinet (20 April 2021)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxfordshire Fire & Rescue Service's Community Risk Management Plan 2021/2022 (Ref: 2020/128)  To seek approval of the CRMP document and the Projects prescribed within as the activities being undertaken for the subsequent 12 month period.	Deputy Leader of the Council (20 April 2021)	No	None	N/A	Decision due date for Deputy Leader of the Council changed from 23/02/2021 to 20/04/2021. Reason: Further work required.	Deputy Leader of the Council	Don Crook, Organisational Risk & Assurance Officer Tel: 07775 827259	Director for Community Safety and Chief Fire Officer

# 25 May 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Appointments 2020/21 (Ref: 2020/176)  To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.	Cabinet (25 May 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Business Management & Monitoring Report - March 2021 (Ref: 2020/175)  To note and seek agreement of the report.  Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.	Cabinet (25 May 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance
Workforce Report and Staffing Data - Quarter 4 - January-March 2021 (Ref: 2020/177)  Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.	Cabinet (25 May 2021)	No	None	N/A		Deputy Leader of the Council	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Director of Human Resources
Oxfordshire Street Design Guide (Ref: 2020/174)  To seek confirmation that the document can be adopted as guidance by Oxfordshire County Council.	Cabinet (25 May 2021)	No	None	Key Stakeholders		Cabinet Member for Environment	Chanika Farmer, Transport Development Control Lead Tel: 07557 082590	Corporate Director Communities

#### Decisions listed in this Plan for each Cabinet Member

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. January 2021 items included for ease of reference.

#### Leader

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Delegated Powers - January 2021	Cabinet	19 January 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/119
Delegated Powers - April 2020	Cabinet	20 April 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/156
Appointments 2020/21	Cabinet	25 May 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/176

#### **Deputy Leader of the Council and Cabinet Member for Finance**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Business Management & Monitoring Report - November 2020	Cabinet	19 January 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/118

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Business Management & Monitoring Report - December 2020	Cabinet	23 February 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/126
Business Management & Monitoring Report - January 2021	Cabinet	16 March 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/140
Business Management & Monitoring Report - February 2021	Cabinet	20 April 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/155
Business Management & Monitoring Report - March 2021	Cabinet	25 May 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/175

# **Deputy Leader of the Council**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Workforce Report and Staffing Data - Quarter 3 - October- December 2020	Cabinet	23 February 2021	No	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	2020/127
Oxfordshire Fire & Rescue Service's Community Risk Management Plan 2021/2022	Deputy Leader of the Council	20 April 2021	No	Don Crook, Organisational Risk & Assurance Officer Tel: 07775 827259	2020/128
Workforce Report and Staffing Data - Quarter 4 - January-March 2021	Cabinet	25 May 2021	No	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	2020/177

#### **Cabinet Member for Adult Social Care & Public Health**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Director of Public Health - Annual Report	Cabinet	23 February 2021	Yes - Affects more than 1 division	Ansaf Azhar, Corporate Director of Public Health & Wellbeing Tel: 07967 228813	2020/167
Recommissioning of Adult Homeless Pathway	Cabinet	23 February 2021	No	Sarah Roberts, Commissioning Manager Tel: 07720 805979	2020/158

#### **Cabinet Member for Education & Cultural Services**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Funding for Special Schools	Cabinet	19 January 2021	No	Hayley Good, Deputy Director of Children's Services - Education Tel: 07551 680562	2020/170
Formal Approval of Early Years Funding Formula 2021/22	Cabinet Member for Education & Cultural Services	10 February 2021	Yes - Affects more than 1 division	Sarah Fogden, Finance Business Partner Tel: 07557 082613	2020/129

#### **Cabinet Member for Environment**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Green Homes Grant, Local Authority Delivery Fund 1b	Cabinet	19 January 2021	Yes - Affects more than 1 division	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	2020/172
Local Transport and Connectivity Plan - Vision and Objectives Document	Cabinet	19 January 2021	No	James Gagg, Infrastructure Strategy Team Leader (Interim) Tel: 07776 997303 Joseph Kay, Strategic Transport Lead Tel: 07827 979234	2020/138
Oxfordshire Minerals & Waste Development Scheme (11th Edition)	Cabinet	19 January 2021	No	Charlotte Simms, Principal Minerals & Waste Policy Officer Tel: 07741 607726	2020/168

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Oxford: Oxford Road, Littlemore - Proposed Traffic Calming Measures	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	2020/153
Bodicote: High Street/Wykham Lane Junction - Proposed No Waiting at Any Time Restrictions	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2020/145
Banbury: A361 North of M40 J11 Roundabout - Proposed 40mph Speed Limit and Bus Stop Clearway	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889	2020/144
Oxford: Various Sites and Abingdon Boxhill Walk - Proposed New and Deleted Disabled Persons Parking Places (DPPP)	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/159

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Adderbury: Milton Road, Berry Hill Road Proposed Traffic Calming and Speed Limit and A4260 Banbury Road / The Rise - Proposed Waiting Restrictions	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2020/160
Islip: B4027 Wheatley Road - Proposed Extension of 30mph Speed Limit	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2020/163
Oxford: Cowley Area - Proposed Experimental Low Traffic Neighbourhood	Cabinet Member for Environment	21 January 2021	No	Eric Owens, Assistant Director for Growth & Place Tel: 07799 097637 Naomi Barnes, Project Manager Tel: 07824 528681	2020/164
Oxford: Various Sites - On Street Charging Points for Electric Vehicles	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Elizabeth Bohun, Lead Technologist EV Integration Tel: 07774 335687	2020/165

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Oxford: Various Sites, East Oxford - Provision of Secure On- Street Cycle Parking Places	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Craig Rossington, Senior Transport Planner Tel: 07880 945891	2020/166
Oxford: Ashhurst Way - Proposed Zebra Crossing	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889	2020/169
Oxford Area: Proposed ETRO to Exempt Electric Scooters from Prohibition of Motor Vehicle Restrictions as part of E-Scooter Trial	Cabinet Member for Environment	21 January 2021	No	Eric Owens, Assistant Director for Growth & Place Tel: 07799 097637 Rob Freshwater, Senior Transport Planner Tel: 07775 007926	2020/171
Islip: B4027 River Bridge and Mill Street - Proposed Signals and One-Way Restrictions	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Robin Calver, Principal Officer (Structures) Tel: 07741 607453	2020/162

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/137
Grove: Denchworth Road - Proposed 30mph Speed Limit, Traffic Calming Measures, Zebra Crossings and Prohibition of Motor Vehicles	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2020/178
Didcot / Milton / Harwell: A4130 - Proposed Extension of 40mph Speed Limit	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2020/179
Didcot: Brasenose Road and Slade Road - Proposed Traffic Calming Measures	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2020/180

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Kingham: B4450 Station Road - Proposed 40mph Speed Limit	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	2020/181
Oxford: Upper Meadow - Proposed Inclusion in Heading Quarry CPZ	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 James Whiting, Principal Officer - Parking Tel: 07584 581187	2020/182
Oxford: Osney Mead and Ferry Hinksey Road - Proposed Shared Use Footway / Cycletrack, Parallel Crossing and Parking Place Amendments	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	2020/183
Goring Heath: B4526 - Proposed 30mph Speed Limit	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	2020/184

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Long Wittenham: High Street - Proposed Waiting Restrictions by Traffic Calming Build Out / Cycle Bypass	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	2020/185
Wallingford: St Georges Road - Proposed Waiting Restrictions at Access to New Car Park	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Perry Bland, Road Agreements Engineer - S&W Tel: 07551 680596	2020/186
Banbury: Castle Quays Area - Proposed Prohibition of Entry and Turning Restrictions	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	2020/187
Witney: Active Travel Measures	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Naomi Barnes, Project Manager Tel: 07824 528681	2020/188

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Bicester: Active Travel Measures	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Naomi Barnes, Project Manager Tel: 07824 528681	2020/189
Oxfordshire Electric Vehicle Infrastructure Strategy	Cabinet	16 March 2021	Yes - Affects more than 1 division	Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984 Llewelyn Morgan, Head of iiHub Tel: 07881 268208	2020/157
Oxford Zero Emission Zone Pilot Formal Consultation	Cabinet	16 March 2021	Yes - Affects more than 1 division	Stewart Wilson, Senior Transport Planning Tel: 07801 740354	2020/173
Radley: Church Road - Proposed Zebra Crossing	Cabinet Member for Environment	25 March 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2020/110
Oxfordshire Street Design Guide	Cabinet	25 May 2021	No	Chanika Farmer, Transport Development Control Lead Tel: 07557 082590	2020/174

#### **Cabinet Member for Finance**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Budget & Business Planning Report 2021/22 - January 2021	Cabinet	19 January 2021	Yes - Revenue Expenditure > £500,000	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/117
Capital Programme Monitoring Report - January 2021	Cabinet	16 March 2021	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/139